

Course Reserves Item List for **BOOKS, VIDEOS, CDs and DVDs**

Course name and number: _____ **Instructor:** _____
Date material added: _____ *(first-time submissions must be accompanied by a Course Reserves Submissions Form)*

LOAN RULE:

In Library use only (all videos, CDs, DVDs): _____ **Overnight:** _____ **One week:** _____

TITLE (as it appears on the syllabus): _____
AUTHOR or COMPOSER (for books or CDs) _____
Number of Personal Copies: _____ Number of Library Copies: _____

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