



Library Information Services Manager

Position Announcement: Mantor Library at the University of Maine, Farmington is seeking an experienced, energetic Library Information Services Manager. This position is responsible for the overall administration and coordination of library technologies and provides and maintains both physical and bibliographic access to the library's collections. Primary areas of responsibility include providing leadership and strategic planning for the design, integration, and maintenance of technology and the administration of information systems, cataloging, collection maintenance, and the technical functions associated with acquisitions. The LISM supervises one professional and three classified staff positions, and various student workers. As a member of the professional staff, this person is part of the Information Literacy Program teaching team and contributes to library decision-making in policy, general procedures and collection development, and assists with reference coverage.

Qualifications: Required – ALA accredited MLS or equivalent, knowledge of online cataloging using LC classification, AACR2, and LC subject headings; experience or training on one or more bibliographic databases (WLN, OCLC, RLIN, etc.); experience with a variety of information technologies (Mantor Library uses Innovative Interfaces automated library software). Demonstrated abilities in the areas of organization, management, and interpersonal communication. Demonstrated knowledge of library skills gained through professional employment or advanced library science course work from an ALA accredited institution. Experience or advanced library science course work from an accredited institution in the areas of library instruction and technology. Demonstrated ability to train, supervise, and evaluate personnel, and to coordinate efforts with other department heads. Preferred - Familiarity with OCLC subsystems; audiovisual and non-book cataloging; depth in one or more subject areas; reading knowledge of a second language.

Salary range: \$38,551 – \$45,000

Application: Applications will be reviewed beginning June 23, 2008. The position is open until filled. A full job description may be viewed at <http://library.umf.maine.edu/whatsnew.html> . Send cover letter, resume, and list of three references to:

Laurie MacWhinnie, Co-chair of Search Committee
Mantor Library
116 South Street
Farmington, ME 04938
Email: macwhinn@maine.edu
Phone: 207-778-7219

Application materials may be submitted via email as a single attachment in Word, PDF, or RTF format.

The University and Region: Established in 1864 as Maine's first public institution of higher education, with historic and continued strength in teacher education and a contemporary role as Maine's public liberal arts college, the University of Maine at Farmington offers undergraduate programs in arts and sciences, teacher education, and human services. UMF recently reorganized its curriculum to enhance opportunities for in-depth study and undergraduate research. In 2007 the university opened an exciting new academic facility, a "green" building that houses our programs in education and human services. Construction of a new Arts Center will begin in 2008. UMF is one of 20 institutions recognized for high levels of student engagement and featured in *Student Success in College: Creating Conditions That Matter* by George D. Kuh et al. (2005). UMF is a founding member of COPLAC, the Council of Public Liberal Arts Colleges, which includes 25 public colleges and universities dedicated to the liberal arts tradition and quality undergraduate education. The Farmington area is rich in cultural offerings and recreational opportunities. The natural beauty of its mountains, lakes, woods, and streams draws people to the region, which is also noted for its snow, blackflies, and April mud season. Please check out our home page at: www.umf.maine.edu.

Diversity: We are implementing an action plan to provide a deeper understanding of diversity. Applications are encouraged from women and minorities and others who can help us achieve it. UMF provides reasonable accommodations in the workplace and in the job application process. If you need assistance because of a disability, please contact Valerie Huebner, EEO Officer, 224 Main Street, Farmington, ME 04938; (207) 778-7258; (207) 778-7000 TDD. AA/EEO employer.